

TIPS FOR COMPLETING YOUR REGISTRATION/REQUEST FORM

The online form is a 3-step process and you need to complete each step before progressing:

1. Set up your username and password and build your profile
2. Upload requested documents as prompted
3. Apply for your placement and accommodation

Please note that all students will be required to upload the following three items as a minimum:

1. **Clear, passport-sized photo of head and shoulders** (A clear, head and shoulders photo is required. Suitable photographs taken on mobile phone will be accepted).
2. **University student ID Card** – scanned copy or clear photograph of card will be accepted.
3. **Completed Hand Hygiene certificate** (Certificate given on completion of the online course www.hha.org.au – note this is a mandatory requirement for ANY Health Service site)

VACCINATION DOCUMENTATION

4. If you are ClinConnect verified, please click the box that asks “I have supplied my details to ClinConnect”
5. If you are NOT ClinConnect verified, please click the following link for more information <https://clin-ed.ucrh.edu.au/clinconnectverification>